James River Figure Skating Club Board Minutes
Date: September 14, 2026
Location: _Shadys_ @ 6:45 PM

Attendance: Joe Bear (Pres), Jonathan Protextor (VP), Amy Johnson (Secretary), Lenae Bear (Treasurer), Savanna Protextor, Justin Bear, Amy Becker **Absent**: **Others**: Morgan Thoreson, Brittany Boechler

1. Approval of Agenda. Any additions? Morgan makes a motion to approve, motion carries
2. Reading and approval of August 17th minutes. __JP_____moves to approve, __JustinB___2nd. Motion Carries.
    a. Treasurer Report/Finance Committee
        i. Bank balance - $80,762.98
        ii. Registration- $21,900
        iii. Skate Rental- $1900
        iv. Audit report view - members looked over this and everything looks good.
        v. Someone paid with Venmo yesterday at the rink because the boutique monitor wasn't sure if they could so they allowed it because the barcode is on the wall. Do we allow Venmo for anything from the boutique? If not take down barcode? Binder already says everything must go through square.
            1. Will no longer accept Venmo as a form of payment through the boutique.
    b. Registration Committee
        i. 69 skaters
        ii. Director would like us to have the early bird discount end earlier - especially if registration is due right before a holiday weekend.
        iii. 12 skaters signed up for basic skills competition package. 1 signed up late which caused lesson scheduling issues.
    c. Liaison Committee
        i. Molly is working on ice times for November and beyond..
            1. Joe spoke with her about getting us some competitor ice time in Wilson instead of all in Eagles.
        ii. Parking lot signs need to be removed. Save them b/c we might need to put them back up.
        iii. Do we want prowl to sell the parking spots? AJ makes a motion to have prowl sell the spots, JP seconds, motion carries.
            1. We have 3 spots on west side of building 1,3,5
        iv. Insurance - through USFS it's increasing $5 and Joe needs to bring this to Chris and can then get the contract signed with Parks and Rec.
        v. Ice will go up to $105 and $115
    d. Fundraising Committee
        i. Gun Raffle - Justin didn't hand out tickets on Sunday but will do so on Tuesday.
        ii. Need to go around to all the bars and request gaming funds. Justin will coordinate this.
        iii. Deer Tag - Justin will apply for this again.

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iv. Bufftown Bargins- We have a check for $500! - Savanna will set up a time to get a photo taken.

e. Ice Show Committee
   i. Curtin - Amy can't find anyone to do this so she gave up. The curtain is fine.
   ii. Ice show 2027 dates April 2,3,4
      1. Setup date? Amy walters would prefer we set up later if possible.
         a. Tuesday setup? Would still do during class times. Start @ 3? Provide pizza for setup? Joe told Amy to take it to the Ice Show Committee and see what we decide.
      2. Amy will start working on a budget

f. Director Comments
   i. Not having registration the day of the first day of classes? This might make potential skaters go away so probably best to have a plan for this.
   ii. Yvette Patrick won a credit on her account last year but her kid is no longer in skating. Asked if she could donate that to someone else. This is not real money and is non-transferrable.

g. Coach Comments
   i. Basic skills competition package needs a sooner deadline - before the beginning of the month to account for schedules. We had a late registration and the calendar had already gone out. Put a clause on the registration that if you don't sign up by a certain date you are not guaranteed to get lessons as the lesson schedule will already be released.

3. Old Business
   a. Christmas party?
   b. Gift cards are ordered
   c. Morgan's Competition 101 book is great!

   d. Conflict Resolution committee
      i. nothing
   e. Web page update
      i. Need a link to the USFSA website. Savanna will check on this.
4. New Business
   a. Handbook Policy updates - suggested policy is on a separate paper. LB makes a motion to approve the new policy and policy changes, JP seconds. Motion carries.
      i. Refunds
      ii. Skate Rentals
      iii. Payments policy
      iv. All outstanding balances due must be paid before getting on ice.
   b. Bulletin board updates - print copy of updated handbook (Amy will post)
   c. Harness - The one in Wilson is way up in the ceiling and the part coaches need for Eagles is attached to it. Joe, Justin, and Jon will figure out how to make this work.

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5. Communications to go out (Email, Text, Facebook): TBD
    a. Next Board Meeting Schedule on Facebook
6. Wrap Up
    a. Updates to Yearly Schedule: See below

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7. Upcoming Meeting: October 19th? 6:45 at Shady's
8. No further business: Meeting adjourned
9.

Calendar

- October 9 - No School
- October 22 & 23 - No School
- October 27 - December 15 - Session 2
- November 11, 12, 13 - No School
- November 26 & 27 - No School
- December 1 - Raffle Tickets Due
- December 13 - Christmas show!
- December 18 - Last Day Before Break
- January 4 - School Resumes
- January 5 - February 16 - Session 3
- February 12 - No School
- February 15 - No School
- March 10, 11, 12 - No School
- March 26 & 29 - No School
- April 2, 3, 4 - Ice Show
- April 15 & 16 - No School
- April 19 - No School